

Membership Application Form

Application No.:

Approval No.:

A. About the Institute (學會簡介)

Hong Kong Institute of Utility Specialists (HKIUS) was established in 2002 as a non-profit making organization. It aims to promote and advance the knowledge and practice of underground utility services, and the creation and maintenance of a high standard of professional qualification in utility surveying.

B. Membership* (Details of the requirement can be seen on the attachment)

1) Individual Member

- ☐ Student Member 學生會員
- ☐ Associate Member
副會員 (助理管綫專業監理員)
- ☐ Operative Member (Voting Member)
會員 (管綫專業監理員)
- ☐ Manager Member (Voting Member)
專業會員 (管綫專業監理師)
- ☐ Fellow Member (Voting Member)
專業會員 (管綫專業監理師(院士))
- ☐ Recognized Professional Utility Specialist (RPUS)
管綫專業監察師
- ☐ Honorary Fellow Member (By invitation only)
榮譽院士 (只限獲邀人士)

2) Company Member

- ☐ Corporate Company Member (C) (Voting Member)
- ☐ Corporate Company Member (B) (Voting Member)
- ☐ Corporate Company Member (A) (Voting Member)
- ☐ Sponsor Company Member

3) Membership Type

- ☐ Local Member
- ☐ Overseas Member

Remarks: Both Local and Overseas Members can apply for the Company or Individual Members.

1) Disciplines to be added

- A. Conduit Condition Evaluation (CCTV and ME Survey),
CCE(CCTV & ME) 管道狀況評價(排水)
- B. Manhole Internal Condition Survey, MHICS 沙井狀況評價
- C. Utility Survey (Pipe Cable Locator Survey, PCL), US(PCL)
管綫測量
- D. Water Leakage Detection and Control, WLD 漏水監控
- E. Advanced Leakage Detection of Buried Water Carrying Services
Affecting Slopes, BWCS 斜坡管道測漏
- F. Pipe Rehabilitation by Trenchless Technology, PR
管綫維修(非開挖工程技術喉管修補)
- G. GPR (Ground Penetrating Radar) Survey, GPR
管綫雷達探測
- H. Flow Study in Drainage Conduit, FLOW 流量監控
- I. Pipe Condition Surveys by other non-destructive methods, PCS
管道狀況評價
- J. Data Management for Utility Records, DM 管綫資料管理
- K. Utility Management, UM 管綫管理
- L. Project Management for Utility Industries, PM
管綫項目管理
- M. Building Information Modeling, BIM 建築資訊模擬(基建)
- N. Infrared Scanning, IRS 紅外線檢測
- O. Non-Destructive Testing, NDT 非破壞性試驗
- P. Membership without Discipline, Others 其他

Please enter your discipline(s) of application here:

C. Applicant's Particulars (申請人資料)

Ckd.

Full Name: (Prof/Dr/Ir/Mr/Mrs/Ms*) _____

Chinese Name: _____ HKID (Passport) No.: _____

Sex: _____ Age: _____ Date of Birth: DD MM YY

Tel (Home): _____ Tel (Office): _____ Fax: _____

Mobile: _____ E-Mail: _____

Home Address: _____

Company Name: _____ Position: _____

Company Address: _____

I would like the association to send all correspondence to my * HOME / BUSINESS * address (please select)

No. of HKIUS Individual Members (For Company Member Only)

Hon. Fellow Member : _____ Fellow Member : _____ Manager Member : _____

Operative Member : _____ Associate Member : _____

* Delete or circle as appropriate

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D. Supporter's Particulars (支持者資料)

Ckd.

1) Full Name: (Prof/Dr/Ir/Mr/Mrs/Ms*) _____

Chinese Name: _____ HKIUS membership No.: _____

Signature: _____ Date: _____

2) Full Name: (Prof/Dr/Ir/Mr/Mrs/Ms*) _____

Chinese Name: _____ HKIUS membership No.: _____

Signature: _____ Date: _____

* Delete or circle as appropriate

E. Academic Qualification(s) with Discipline and Dates (教育及專業資格 (學科及日期))

Ckd.

Qualification(s) Obtained	School/Institution/University	Year

F. Training Details and Dates (培訓紀錄)

Ckd.

Certificate(s) Obtained	School/Institution/University	Year

* RTO (Recognized Training Organization) accredited by HKIUS is CIC, UTI, Build.IT & the statutory universities in HK for the applied discipline.

G. Working Experiences (工作經驗)

Ckd.

Organization	Position Held	Dates

I declare that the particulars given above are true and correct. (茲證明上述資料正確)

Ckd.

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Applicant's Signature & Company Chop (for Company Member)
申請人簽署及公司蓋章 (只限公司會員)

Date
日期

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H. Submission (呈交)

Please send *a crossed cheque with the application fee HK\$1,000 and payable to "Hong Kong Institute of Utility Specialists" together with the signed copy of CV, HKID copy, Academic Qualifications, Training Details, Professional Qualification, CPD & job reference of past 1 year.* Please submit by post to "No. 38A, Kam Sheung Road, Kam Tin, Yuen Long, N.T."

I. Membership Details (Full details, please refer to Constitutions)

1) Associate Member- Individual – AMHKIUS (助理管綫專業監理員)

Membership is open to all persons who is working in the utility survey industry. All Associate Members shall be entitled to participate in all activities organized by the Institute but have no voting rights. - Annual Subscription: \$500

2) Operative Member- Individual – OMHKIUS (管綫專業監理員)

Membership is open to all persons who have worked in the utility survey industry for at least 3 years. All Operative Member shall be entitled as Full Member and be granted rights to attend, elect, be elected, propose and vote at all activities.

Annual Subscription: \$800

3) Manager Member- Individual – MHKIUS (管綫專業監理師)

Membership is open to all persons who have obtained an accredited / recognized Degree or the equivalent and has been a full member of HKIUS for at least 5 years or a full member with at least 10 years relevant working experience. All Manager Member are entitled as Full Member and be granted rights to attend, elect, be elected, propose and vote at all activities.

Annual Subscription: \$1,000

4) Fellow Member- Individual – FHKIUS (管綫專業監理師(院士))

Membership is open to all persons who have obtained accredited / recognized Degree or the equivalent and is working in the utility survey industry at least 8 years or as a non-degree Manager Member for at least 8 years plus at least 15 years of relevant working experiences. All Fellow Member are entitled as Full Member and be granted rights to attend, elect, be elected, propose and vote at all activities.

Annual Subscription: \$1,200

5) Recognized Professional Utility Specialist (RPUS) (管綫專業監察師)

Candidates for election to the class of Recognized Professional Utility Specialist shall satisfy the council who are eligible or have been an Individual Corporate (Professional) Member of HKIUS and have been working in Hong Kong for the utility related industry for not less than 2 years.

RPUS (apart from those also as Individual Corporate Members) are NOT Voting Members, and those who have paid the entrance fee and the annual subscription and shall be obliged to attend, but shall not be entitled to elect, accept election, propose and vote at all activities organized by the Institute

Annual Subscription: \$1,200

6) Hon. Fellow- Individual – Hon. FHKIUS (By Invitation Only) (榮譽院士)

A person who hold a senior position and made a significant contribution to the knowledge and practice of utility survey. All Honorary Fellow Members shall not have the right to elect or to be elected in all activities.

7) Corporate Company Member – CCMHKIUS (公司會員)

Membership is available to all organization related to utility industry for 3 years or above. All Corporate Company Members shall have rights to attend, elect, be elected, propose and vote at all activities. Annual Subscription: Group A (3 member in the same discipline) \$3,000/ Group B \$5,000 (6 member in the same discipline)/ Group C (10 member in the same discipline) \$10,000

8) Sponsor Company Member – SCMHKIUS (贊助公司會員)

Be supportive to the utility survey industry. Annual Subscription: \$3,000

9) Overseas Members - Individual & Company (海外會員-個人及公司)

The annual subscription fees for Company and Individual Members are \$300 on top of the Local Members for postage and others

Note: Application Fee of **HK\$1,000** for all memberships; (waive for Student Member)

Assessment Fee of **HK\$5,000** for applications where practical assessment (per each discipline) is required.

For Official Use Only

Application Received by: (Name & Date) _____ Application Handled by: (Name & Date) _____ ☐ Ckd.

Result of Review:

Application reviewed by: (Name) _____ (Date) _____ ☐

Application Accepted by review: Yes/No _____ Signature of Reviewer: _____ ☐

Additional Information required: Yes/No _____ Details: _____ ☐

Interview Required: Yes/No _____ Confirmed Date: (By Admin.) _____ ☐

Assessment required: Yes/No _____ Confirmed Date: (By Admin.) _____ ☐

Result of Interview/Assessment:

Application accepted by Interview/Assessment: Yes/No _____ Details: _____ ☐

Recommended Membership Type: _____ Disciplines: _____ ☐

Interviewer/Assessor: (Name) _____ Authorized Signature: _____ (Date) _____ ☐

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Quick reference for HKIUS Membership Application

Required documents

Please submit the original of the following documents for new application:

- ☒ Original Membership Application Form;
- ☐ Personal CV - with job details & reference;
- ☐ HKID Card copy;
- ☐ Passport photo (in formal dressing, e.g. wearing collar shirt with a tie);
- ☐ Safety Training Card (i.e. Green Card, CSW &/or CSP);
- ☐ Cert copy for academic and *professional training
 - which fulfill below Basic Requirement - item 2 : Training requirement (at least 84 hrs);
- ☐ *CPD Record of last 2 years - 1 Jan to 31 Dec
 - min 35 hrs or above including 10 hrs in safety annually; or, 70 CPD hrs in 2 years (including 20 hrs in safety);
- ☐ CPD Record Form (please download it from <https://hkius.org.hk/>)
- ☐ Job Record Form (please download it from <https://hkius.org.hk/>)
- ☐ Sample Reports - 2 sets (within 6 months) per each discipline applied (except management discipline);
- ☐ Application fee - HKD1,000 (non-refundable) either by cheque or bank-in-slip (except for student member)
(*please refer to the below basic requirements for full details)

Basic requirements

The application will be processed based on the following criteria:

1. Education

- (a) **Operative Grade:** Min DSE; or
- (b) **Manager Grade:** Degree (Science, Surveying, Engineering)

2. Training

(a) a min of 84 hours structured training relevant to the discipline applied and conducted by **Registered or Recognized Training Organization (RTO) of HKIUS, namely, CIC, recognized universities (such as PolyU, including SPEED), IVE, UTI or Build.IT or all local institutes registered with statutory authority.

(b) if the above item 2(a) cannot be provided, trade test is required by a payment of HKD5,000 each time of test per discipline until pass.

***CIC = Construction Industry Council*

UTI = Utility Training Institute

Build.IT = Build.IT Limited

3. Experience

- (a) **Operative Grade:** Min. of 3 years; or
- (b) **Manager Grade:** 5 years

4. Safety training

- CSW is a min for Location and Condition trades, or, 10 hours safety related CPD annually for Management trades

5. Professional CPD[^] (Past 2 years - 1 Jan to 31 Dec prior to application):

- min of 35 hours annually (10 hrs related to safety); or, 70 hours in 2 years before application (20 hrs related to safety)

*[^]We accept CPD training conducted by any of our *Registered or Recognized Training Organization (RTO), namely, CIC, recognized universities (such as PolyU, including SPEED), IVE, UTI or Build.IT or all local institutes registered with statutory authority and also recognized professional institutions (such as CIC, HKIE etc)*

6. Professional assessments

- 3 written papers and one interview.

Remark: All applications for membership are personal data, HKIUS will not disclose any details to others either by email, fax or in person unless they are authorized by letter.